

January 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

March 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
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June 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
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30						

July 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
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21	22	23	24	25	26	27
28	29	30	31			

August 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2014

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
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February 2014

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

KEY DATES AND DEADLINES**Payment Dates**

Income Tax and Class 4 NICs	
First payment on account	31 January
Second payment on account	31 July
Balancing payment	31 January
Class 1A NICs	19 July
Capital Gains Tax	31 January
Inheritance Tax	6 months from end of month of death
Corporation Tax	9 months and one day after the end of the accounting period (or by quarterly instalments if a large company.)

Returns Filing Deadlines

19 May	P14, P35, P38 and P38A
31 May	Issue P60s to employees
6 July	P9D, P11D and P11D(b) - and appropriate copies to employees

Self Assessment Tax Return (SATR)

31 October	Last filing date - SATR Paper Version
31 December	SATR Online if outstanding tax (less than £3,000) to be included in 2013-14 PAYE code
31 January	SATR Online

PENALTIES

Always submit information to your tax adviser as soon as possible to avoid penalties and interest on overdue tax.

Penalties for missing the tax return deadline

Length of delay	Penalty you will have to pay
One day late	A penalty of £100. This applies even if you have no tax to pay or have paid the tax you owe.
Three months late	£10 for each following day – up to a ninety day maximum of £900. This is as well as the fixed penalty above.
Six months late	£300 or 5% of the tax due, whichever is the higher. This is as well as the fixed penalty above.
Twelve months late	£300 or 5% of the tax due, whichever is the higher. In serious cases you may be asked to pay up to 100% of the tax due instead. This is as well as the fixed penalty above.

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Personal Tax Compliance
Payroll Services/PAYE
Property Tax Advice
Taxation of Trusts
Family Businesses
Partnership Tax

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tax guide
2013/14

For further information on tax matters,
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INCOME TAX

Personal allowances	2013/14	2012/13
Born after 5 April 1948 ^(a) ^(e)	£9,440	(£8,105)
Born between 6 April 1938 and 5 April 1948 ^(a)	£10,500	(£10,500)
Born before 6 April 1938 ^(a)	£10,660	(£10,660)
Income limit for personal allowance ^(b)	£100,000	(£100,000)
Income limit for age related allowances ^(c)	£26,100	(£25,400)
Blind person's allowance	£2,160	(£2,100)
Married couple's allowance ^(d)	£7,915	(£7,705)

(a) From 2013/14, age related allowances will be given by reference to date of birth. Previously such allowances were determined by age.

(b) The personal allowance is reduced by £1 for each £2 by which income exceeds £100,000, irrespective of age or date of birth.

(c) Allowances for those born before 6 April 1948 first reduce by £1 for each £2 by which income exceeds the income limit, reducing to a minimum of the lowest personal allowance. Such allowances can be reduced further under (b).

(d) Relief is limited to 10%, and extends to civil partnerships. At least one spouse/partner must have been born before 6 April 1935. The allowance is reduced where income exceeds the age related income limit, subject to an absolute minimum of £3,040 (£2,960).

(e) Increases to £10,000 from 2014/15.

Rates	%	2013/14	%	2012/13
Basic	20	up to £32,010	20	up to £34,370
Higher	40	£32,011 to £150,000	40	£34,371 to £150,000
Additional	45	Above £150,000	50	Above £150,000
Trusts ^(a)	20%	up to £1,000	20%	up to £1,000
Trusts ^(a)	45%	above £1,000	50%	above £1,000

(a) Trust rates apply to discretionary trusts

Non-savings income is taxed as the first slice of income, followed by savings income and then dividends.

Dividends falling into the basic rate band are taxed at 10%. The higher rate of tax for dividends is 32.5% (2012/13 32.5%) and the additional rate is 37.5% (2012/13 42.5%). This is reduced by the dividend tax credit.

Savings income falling into the first £2,790 of taxable income (2012/13 £2,710) is taxed at 10%.

Reliefs	2013/14	2012/13
Redundancy payments	£30,000	£30,000
Enterprise Investment Scheme ^(a)	£500,000	£1,000,000
Venture Capital Trust ^(a)	£200,000	£200,000
SEED Enterprise Investment Scheme ^(b)	£100,000	£100,000

Note: (a) Relief restricted to 30%. (b) Relief available up to 50%.

Budget Day edition. Rates are subject to change. Please contact a member of the tax team at b+m or HMRC for the latest figures. This is for general guidance only and no responsibility is taken for action or omissions in consequence of this data card.

NATIONAL INSURANCE CONTRIBUTIONS

	2013/14	2012/13
Class 1 (earnings related)		
Lower earnings limit (LEL) (per week)	£109	£107
Upper earnings limit (UEL) (per week – employees only)	£797	£817
Upper accruals point (UAP)	£770	£770

Earnings threshold (per week)	2013/14	2012/13
■ Primary threshold	£149	£146
■ Secondary threshold	£148	£144

Employee rate:

■ Between earnings threshold and UEL	12%	12%
■ Earnings above UEL	2%	2%

Employer rate:

■ Above earnings threshold	13.8%	13.8%
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Class 2 (self-employed flat rate)	2013/14	2012/13
Per week	£2.70	£2.65
Small earnings exception (per year)	£5,725	£5,595

Class 3 (voluntary): per week	£13.55	£13.25
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Class 4 (self-employed)		
Small earnings exception	£7,755	£7,605
Upper profits limit UPL (per year)	£41,450	£42,475

Rate:

■ Between LPL and UPL	9%	9%
■ Above UPL	2%	2%

Note: National minimum wage for age 21 and over is £6.19 per hour for year ending 31st October 2013.

VALUE ADDED TAX

	1 April 2013	1 April 2012
Standard rate	20%	20%
Reduced rate	5%	5%
Zero rate ^(a)	0%	0%
Registration limit – annual turnover above	£79,000	£77,000
De-registration threshold	£77,000	£75,000
Simplified arrangements – annual turnover below	£1,350,000	£1,350,000

Note: (a) Zero rate refers to supplies taxable at 0% and is different from exempt supplies in that input tax can be recovered.

Elections to waive exemption can be cancelled after 20 years.

STAMP TAXES

Stamp duty land tax UK land transactions		Rate payable on chargeable consideration
Residential	Non-residential or mixed use	
£0-£125k	£0-£150k	Nil
£125,001-£250k	£150,001-£250k	1%
£250,001-£500k	£250,001-£500k	3%
£500,001-£1m	£500,001-£1m	4%
£1,000,001-£2m	n/a	5%
Above £2m	n/a	7%
Above £2m	Mixed use is apportioned	15% ^(a)

Note: stamp duty and SDRT are charged at 0.5% on transfer of shares

(a) If purchased by corporate entity.

In addition rent is taxed at 1% of its Net Present Value, less £125,000 in the case of residential property and £150,000 in the case of non-residential and mixed-use property.

CAPITAL GAIN TAX

Companies pay corporation tax on capital gains after indexation allowance at their normal rate. Gains and losses on sales of shareholdings of 10% or more in trading companies or trading groups are exempt, subject to certain exclusions.

Exemptions	2013/14	2012/13
Annual gains exemption for individuals	£10,900	£10,600
Annual gains exemption for certain trusts ^(b)	£5,450	£5,300
Chattels proceeds exemption	£6,000	£6,000

Rates

Basic rate tax payers	18%	18%
Higher or additional rate tax payers	28%	28%
Trustees	28%	28%
Entrepreneurs ^(a)	10%	10%

Reliefs

Enterprise Investment Scheme ^(a)	100%	100%
Venture Capital Trust ^(a)	100%	100%
SEIS ^(a)	100%	100%
Principal private residence ^(a)	100%	100%
Entrepreneurs' relief (cumulative lifetime allowance) ^(a)	£10m	£10m

Note: (a) Subject to conditions. (b) Subject to related settlements rule

Executors are entitled to full annual exemption for year of death and subsequent 2 years.

INDIVIDUAL SAVINGS ACCOUNTS (ISA)

	2013/14	2012/13
Annual investment limit	£11,520	£11,280
Maximum cash investment	£5,760	£5,640
Junior ISA investment limit	£3,720	£3,600

Income and gains on ISA investments are free from income tax and capital gains tax.

PENSIONS

	2013/14	2012/13
Annual contribution allowance 100% of salary up to	£50,000	£50,000
Permitted pension contribution (irrespective of salary)	£3,600	£3,600
Lifetime benefit allowance	£1,500,000	£1,500,000
Equivalent to defined benefit pension	£75,000	£75,000
Tax on excess	Marginal rate	Marginal rate
Pension auto-enrolment min. earnings	£8,105	

a) Special rules can apply to individuals with larger benefits at 5 April 2006, and for those with benefits over £1,500,000 on 5 April 2012. Excess over the lifetime allowance may be subject to a 25% charge plus income tax on balances drawn, or 55% for lump sum benefits. The lifetime allowance reduces to £1,250,000 with effect from 2014/15.

b) Unused allowances from the previous three years (by reference to a limit of £50,000 p.a.) may be carried forward, potentially increasing the current years allowance in 2012/13 and subsequent tax years. The maximum contribution annual allowance reduces to £40,000 with effect from 2014/15.

INHERITANCE TAX

	2013/14	2012/13
Nil rate band ^(a)	£325,000	£325,000
Tax rate on death ^(b)	40%	40%
Tax rate on chargeable lifetime gifts	20%	20%

Note: (a) Any unused nil-rate band may be transferred to the deceased's spouse or civil partner.

(b) Reduced to 36% where at least 10% of the net estate is left to a charity.

On death, certain gifts made within the previous 7 years will become taxable (at the rates shown in the table above), but the tax payable will be reduced by tapering relief if the donor has survived at least 3 years.

CORPORATION TAX

	1 April 2013	1 April 2012
Main rate ^(a)	23%	24%
Small profits rate (under 300k) ^(a)	20%	20%
Marginal relief where profits ^(a)	£300k-£1,500k	£300k-£1,500k
Marginal rate	23.75%	25%
Profit threshold for quarterly instalment payments ^(a)	£1,500k	£1,500k

Note: (a) Reduced by reference to number of associated companies.